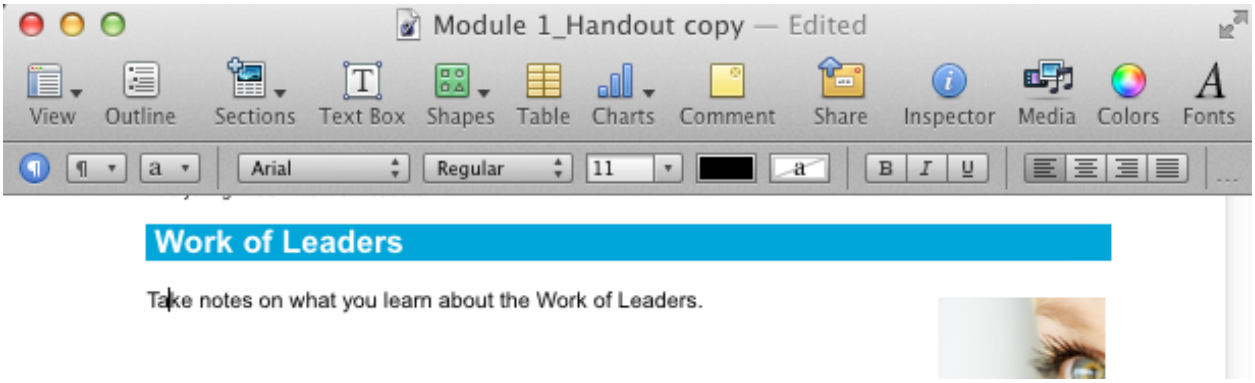
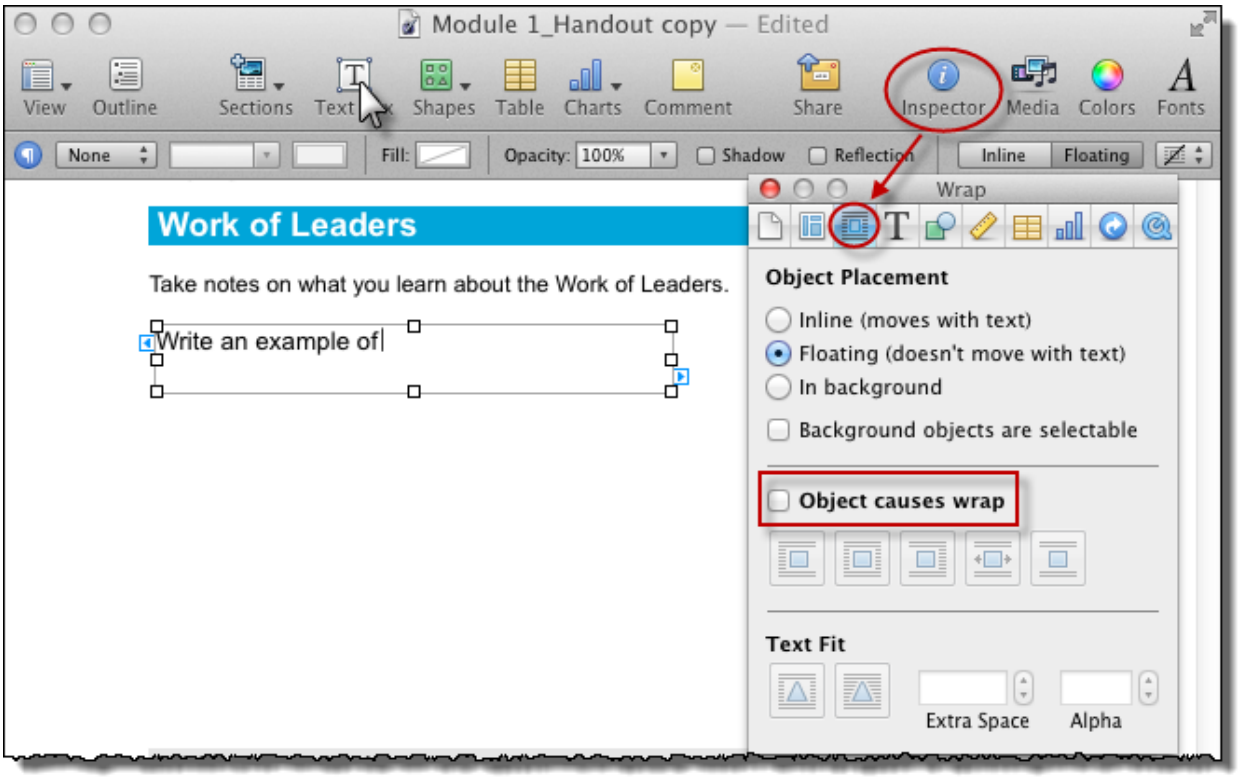
Edit Handout Content

Handout content can be typed directly on the page using line returns for spacing as shown below.



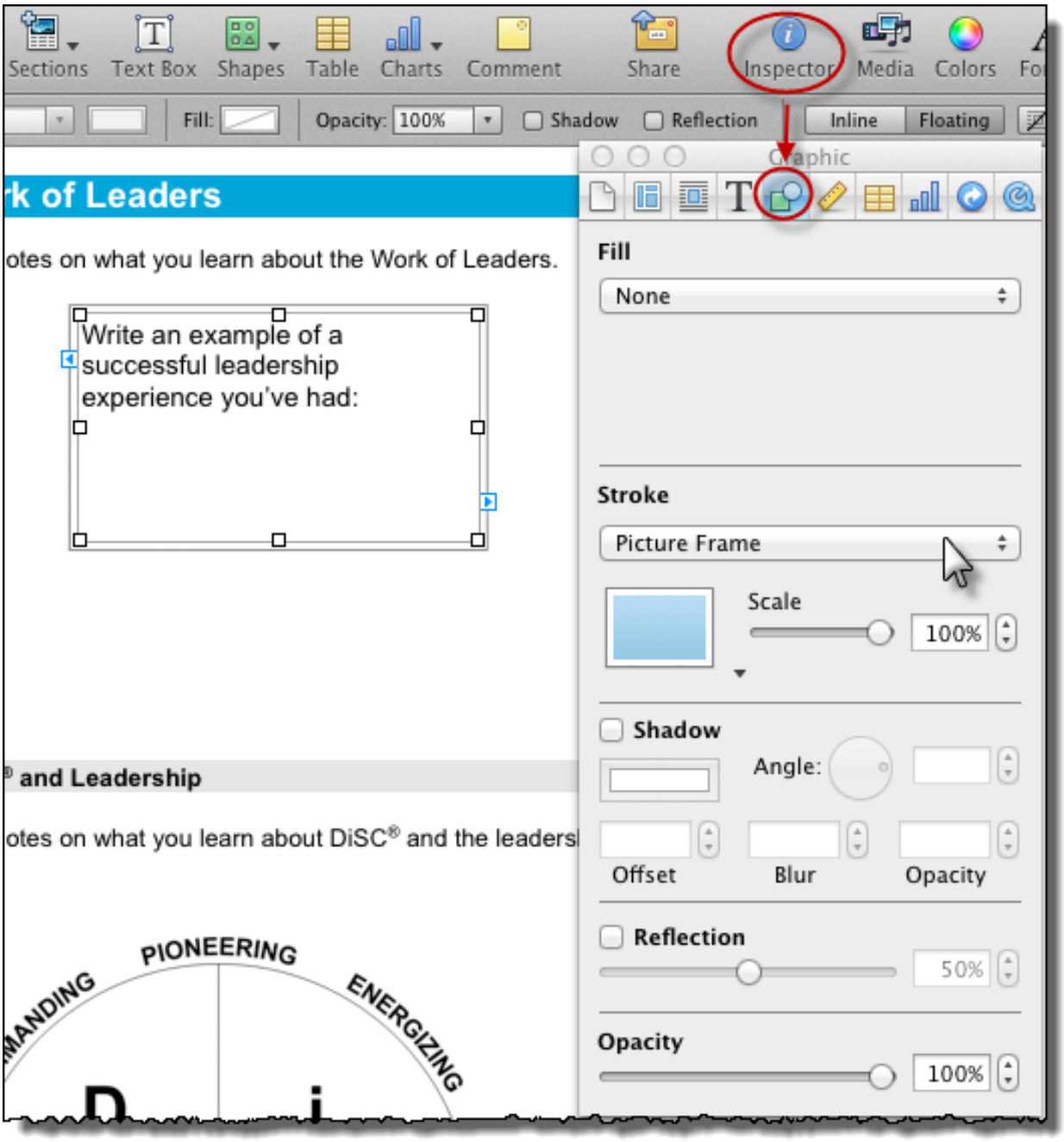
Handout content can also be put into **text boxes** that can then be arranged on the page with more freedom and stylized.

To start a text box, click the **Text Box** button in the toolbar. A text box will appear on the handout page in which you can begin to type your new text.



The text box may be limited as to where it can be placed and how it interacts with the rest of the page content. To change these settings, open the **Wrap Inspector** and select one of the **Object Placement** options. "Inline" and "Floating" placements can also be selected directly from the toolbar if the text box is highlighted. To be able to move the text box freely on the page, deselect the **Object causes wrap box** as shown above. Then you can grab the text box with your mouse and drag it where you wish on the page.

To apply styles to the text box, open the **Graphic Inspector** and use the tools to change text box fill, strokes (outlining), shadows, reflections, and opacity.


Sections
Text Box
Shapes
Table
Charts
Comment
Share
Inspector
Media
Colors
Fill:
Opacity: 100%
Shadow
Reflection
Inline
Floating
Graphic
rk of Leaders
otes on what you learn about the Work of Leaders.
Write an example of a successful leadership experience you've had:
Fill
None
Stroke
Picture Frame
Scale
100%
Shadow
Angle:
Offset
Blur
Opacity
Reflection
50%
Opacity
100%
and Leadership
otes on what you learn about DiSC® and the leaders
PIONEERING
ENERGIZING