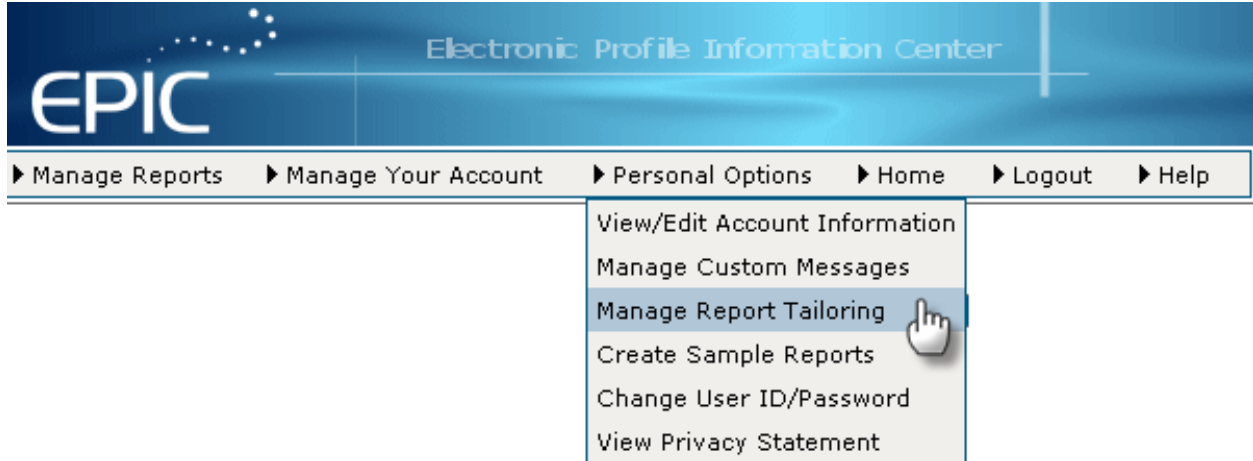## Manage Report Tailoring

Click on **Personal Options** in the EPIC navigation menu and select **Manage Report Tailoring** to view your tailored *Everything DiSC* reports or to begin the tailoring process.

If you do not have *Everything DiSC* reports loaded in your EPIC account, click on **Manage Your Account** in the EPIC navigation menu and select **Purchase Credit Online.**

To create a tailored report, click the **Create a New Tailored Report** button. See Report Tailoring - Getting Started for more information.

After you've created a tailored report, it can be edited or deleted using the appropriate link. The file name, program name, and tailored product name are shown in the **Tailored Product List** to help you identify your tailored reports.

If you delete a tailored report that has access codes assigned, a **warning message** will be displayed indicating that there are access codes associated with the report you are deleting. Deleting a tailored report that has access codes assigned will cause the access codes to revert to the original (default) page order of the report. See Report Tailoring - Getting Started for more information.

| ABC Corp | Talent On Board | Everything DiSC Workplace Profile | Edit Delete |
| ABC Corporate | Managing Success | Everything DiSC Management Profile | Edit Delete |

Create a New Tailored

Message from webpage

Are you sure you want to delete this Tailored Report? Click OK to continue.

OK   Cancel